



YOUTH DIRECTOR

Job Description

POSITION SUMMARY

The Youth Director serves as an associate to the Lead Pastor with responsibilities in providing oversight of ministry programs and pastoral care for youth in grades 5-12. The Youth Director will fully support the mission and vision of First Covenant Church and maintain a personal life and ministry that is in harmony with the Word of God, and all pertinent statements guiding First Covenant Church, its ministers, and its employees. The Youth Director will work closely with the Lead Pastor to maintain a sustainable work schedule while exercising their calling and spiritual gifts and executing their responsibilities.

RESPONSIBILITIES

The Youth Director will ensure that all areas of ministry responsibility below reflect Jesus' call to make disciples and the mission and values of First Covenant Church.

- Provide leadership oversight of a ministry program (September - May) for middle school youth (grades 5-7) on Sunday mornings during the contemporary service(s) that is fun, engaging, and effective.
- Provide leadership oversight of the Confirmation program (September - May).
- Provide leadership oversight of a midweek ministry program (September - May) for youth grades 8-12.
- Ensure that care and support are provided for all youth in grades 5-12 by
 - Initiating follow-up contact with new youth and families.
 - Meeting with youth for care and support as appropriate and attending their activities as able and time permits.
 - Encouraging other volunteers to meet with youth for care and support.
 - Supporting parents/guardians in their role as the primary spiritual leaders of their youth.
- Recruit, train, delegate to, and express care and appreciation for youth ministry volunteers.
- Collaborate with other staff and the Christian Formation Chair as needed for effective ministry.
- Manage the youth ministry calendar and budget.

QUALIFICATIONS

EXPERIENCE

- Experience serving and working with youth in some prior capacity.
- Experience working with other volunteers in some prior capacity.
- Experience volunteering or working in the church in some prior capacity.

QUALITIES

- Authentic dedication to spiritual maturity in Christ with a track record of Christ-like behavior.
- Personal pursuit of healthy biblical relationships.
- Personal drive to be a self-starter with initiative, and a strong dependable work ethic.
- Positive attitude that motivates and encourages others with enthusiasm and joy.
- Healthy emotional and relational intelligence as a collaborative team player including self-awareness and understanding of personality types.

KNOWLEDGE, SKILLS, ABILITIES

- Effective verbal and written communicator.
- Good computer skills, experience with or ability to learn the software in use by the church, currently including Breeze ChMS, Microsoft Word, Excel, Outlook, Google Docs, Sheets, Forms, and Basecamp.
- Good organizational and problem-solving skills.
- Good relationship-building and customer service skills.
- Ability to make independent decisions and work with minimal supervision.